

**CONTRACT CHANGE ORDER MEMORANDUM**

CEM-4903 CT# 7541-3544-0

DATE

TO			FILE E. A. CO-RTE-KP FED NO.
FROM <b>Resident Engineer</b>			
CCO NO.	SUPPLEMENT NO.	CATEGORY CODE	CONTINGENCY BALANCE (including this change):
\$ <input type="checkbox"/> INCR <input type="checkbox"/> DECR			HEADQUARTERS APPROVAL REQUIRED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
SUPPLEMENTAL FUNDS PROVIDED \$			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO

**This change order provides for**

Lining all newly constructed below grade concrete washouts with plastic per revised Concrete Waste Management BMP WM-8 construction detail.

Concrete Waste Management BMP WM-8 construction detail has been revised to include lining and is included with this CCO as an attachment.

Since this is a new requirement, it's proposed to compensate the contractor in full for performing this work. The work will be paid for as extra work at an agreed unit price of \$( *insert price* ) per below grade concrete washout. It's estimated that this project will use approximately ( *insert number – review SWPPP schedule of values included in section 600.4 of the SWPPP to estimate the remaining number of below grade concrete washouts to be used* ) new below grade concrete washouts during the remainder of the project. This price includes all costs of labor, equipment, materials, profit, and overhead.

The estimated cost of this proposed change is as follows:

## Extra Work at Agreed Unit Price

( *insert number of below grade concrete washouts to be used* ) below grade concrete washouts @ \$( *insert price* )  
per washout                                      \$( *insert total cost* )

Calculations used to determine the agreed prices are on file with the project records. This contract change order will not affect contract time and no adjustment in contract time is provided for.

CONCURRED BY:		ESTIMATE OF COST	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	THIS REQUEST	TOTAL TO DATE
		ITEMS	\$
PROJECT ENGINEER	DATE	FORCE ACCOUNT	\$
		AGREED PRICE	\$
PROJECT MANAGER	DATE	ADJUSTMENT	\$
		<b>TOTAL</b>	<b>\$</b>
FHWA REP.	DATE	<b>FEDERAL PARTICIPATION</b>	
		<input type="checkbox"/> PARTICIPATING <input type="checkbox"/> PARTICIPATING IN PART <input type="checkbox"/> NONE	
ENVIRONMENTAL	DATE	<input type="checkbox"/> NONPARTICIPATING (Maintenance) <input type="checkbox"/> NONPARTICIPATING	
OTHER (SPECIFY)	DATE	<b>FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)</b>	
	DATE	<input type="checkbox"/> CCO FUNDED PER CONTRACT <input type="checkbox"/> CCO FUNDED AS FOLLOWS	
HQ OR DISTRICT PRIOR APPROVAL BY	DATE	FEDERAL FUNDING SOURCE	PERCENT
RESIDENT ENGINEER SIGNATURE	DATE		

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**CONTRACT CHANGE ORDER**

CEM-4900 CT# 7541-3501-0

Change Requested by: ☐ Contracto ☐

CCO NUMBER	SUPPL. NUMBER	CONTRACT NO.	ROAD	FEDERAL NUMBER(S)
TO				Contractor

*You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the Engineer.***

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate

**Extra Work at Agreed Unit Price:**

As directed by the Engineer and as detailed in this change order, construct all new below grade concrete washouts with a plastic lining.

For this work the Contractor will be paid the sum of \$( *insert price* ) per below grade concrete washout. This price includes all costs of labor, equipment, materials, profit, and overhead.

Estimated Cost:

(*insert number of below grade concrete washouts to be used*) below grade concrete washouts @ \$(*insert price*) per washout  
\$(*insert total cost*)

Estimated Cost: : ☐ Decrease ☐ Increase \$

By reason of this order, the time of completion will be adjusted as follows: **No Adjustment**

**SUBMITTED BY**

SIGNATURE	(PRINT NAME & TITLE)	DATE
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**APPROVAL RECOMMENDED BY**

SIGNATURE	(PRINT NAME & TITLE)	DATE
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**ENGINEER APPROVAL BY**

SIGNATURE	(PRINT NAME & TITLE)	DATE
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We, the undersigned contractor, have given careful consideration to the change proposed and agree, if this proposal is approved, that we will provide all equipment, furnish the materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment, therefore, the prices shown above. **NOTE: If you, the contractor, do not sign acceptance of this order, your attention is directed to the requirements of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.**

**CONTRACTOR ACCEPTANCE BY**

SIGNATURE	(PRINT NAME & TITLE)	DATE
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